



PRIVATE and CONFIDENTIAL
EMPLOYMENT APPLICATION



Refrigerated Delivery Services Ltd

Position for which you are applying	Location/Department	How did you hear of this vacancy

Personal Details

Surname	Maiden Name	Preferred Title	Forenames
		Mr/Mrs/Miss/Ms/Dr	

Address (inc. postcode)	Home Tel. No.	Mobile number
	Date of Birth	N.I. Number
	Marital Status	

Do you require a work permit for the U.K.? YES..... NO.....	Do you have a Driving Licence? YES..... NO..... Own Transport:None.....Car..... Other (please specify)..... Date obtained license.....	Summarise any motoring endorsements or convictions pending

Have you any criminal convictions not spent under the Rehabilitation of Offenders Act 1974? If yes, please provide details YES..... NO.....
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Return to:
Refrigerated Delivery Services Ltd, Shireoaks Distribution Center, Shireoaks, S81 8LW
Telephone: 01909 500123 - Email - transportrds@gmail.com

Equal Opportunities

Please state your sex Male..... Female.....	I would describe my ethnic origin as: UK/European..... African..... Asian..... Afro/Caribbean..... Other (please specify).....
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Occupational Health

Have you ever:-	YES	NO	How many day absence have you had in the past two years?
Had an operation?
Been seriously injured?
Received in-patient treatment?	Have you suffered from:-
Been refused employment or dismissed for health reasons?	YES
Been registered disabled?	NO
Been made ill by your work?	Heart condition?
Been refused a driving license because of ill health?	Lung/Chest trouble?
			Stomach problems?
			Back condition?
			Skin disease?
			Eye problems?
			Ear problems?
			Other (please specify).....
N.B. Please provide details on a separate sheet if you answered 'yes' to any of the above			

Next of Kin (for emergency contact)	
Surname.....	Forenames.....
Address.....	Telephone:Home.....Work.....
.....
.....Post Code.....Relationship.....

Names of relatives or friends employed by RDS Ltd and state relationship:.....
.....

Education

Schools attended	Dates		Examinations/Qualifications
	From	To	
Further Education (College/University)	Dates		Courses and Results
	From	To	
Formal Training, with dates including driver cpc hours completed, proof required.			
Professional Membership/Qualifications			

Employment History List below present & past employment, beginning with your most **recent position**

Name.....	Type of Business.....
Address.....	Starting Date.....
.....	Salary.....
Job Title.....	Duties/responsibilities.....
.....
Reporting to(Name).....	(Title).....
Reason for leaving.....	

Name.....	Type of Business.....
Address.....	Starting Date.....
.....	Salary.....
Job Title.....	Duties/responsibilities.....
.....
Reporting to(Name).....	(Title).....
Reason for leaving.....	

Name.....	Type of Business.....
Address.....	Starting Date.....
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Name.....	Type of Business.....
Address.....	Starting Date.....
.....	Salary.....
Job Title.....	Duties/responsibilities.....
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Reason for leaving.....	

Name.....	Type of Business.....
Address.....	Starting Date.....
.....	Salary.....
Job Title.....	Duties/responsibilities.....
.....
Reporting to(Name).....	(Title).....
Reason for leaving.....	

I hereby give you permission to obtain a reference relating to my employment from those employers listed above

Signature.....

If there is a particular employer(s) you do not wish us to contact, please indicate and state reason.

When are you available for employment/current notice period	Dates of any holiday commitments.
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If there are no current or previous employers (e.g. you have just left Full Time Education) please give the names of two Character referees:

Name of Referee..... Name of Referee.....

Address..... Address.....

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.....Tel:.....Tel:.....

Briefly state why you feel you are suitable for the vacancy.

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Salary Expectation.....

General

Please give details of any languages spoken.....

Interest/hobbies (give details of pastimes, sports, etc.).....

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I acknowledge that this application forms part of any contract of employment which may arise as a result of the information I have provided. I declare that the information given is, to the best of my knowledge, true and complete. I understand that any offer of employment made to me may be withdrawn if any information I have given is found to be materially inaccurate or false.

Signature..... Date.....

For Office Use Only

1st Interview.....Date.....Interview by.....

Outcome.....

Recommendation/comments.....

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2nd Interview.....Date.....Interview by.....

Outcome.....

Recommendation/comments.....

.....PPA.....
.....
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